



Michigan Automobile Insurance Placement Facility

www.maipf.org

Newsletter

March 2019

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In This Issue...

Update to MAIPF Violation Guide

Effective March 18th, we will be implementing a few changes to the MAIPF Violation Guide.

Each application that is mailed or hand-delivered to the MAIPF is reviewed to ensure all of the information needed to process an application has been received, such as supporting documentation, down payments, and signatures of the applicant and the selling producer. These violations are in place to ensure processing times are not delayed by having all necessary information upfront and to help prevent fraudulent activity.

Here are a few of the main differences you should expect to see:

The note below has been added to the first page of the Violation Guide as a reminder for all producers:

Please Note: Producer will be responsible for all business submitted under their producer system ID. Therefore, it is recommended that you do not share your login credentials with others.

V74 – Missing/Incomplete/Illegible Ownership Documentation with Application

Current Requirements:

A legible copy of the appropriate documentation verifying the owner of the vehicle must be submitted for each private passenger and commercial auto.

Updated Requirements:

A legible copy of the appropriate documentation verifying the owner of the vehicle must be submitted for each private passenger and commercial auto.

A legible copy of the Facility temporary certificate of insurance (MAIPF-01) must be submitted for each private passenger auto application where coverage is certified.

V76 – Applicant’s Signature Missing

Current Requirements:

Applications and Facility temporary certificates of insurance (MAIPF01) must include the signature of the applicant.

Updated Requirements:

Applications and Facility temporary certificates of insurance (MAIPF-01) must include the original signature of the applicant. Note: MAIPF does not accept electronic or photo copied signatures affixed to the application at this time.

V78 – Producer’s Signature Missing or Invalid

Current Requirements:

Applications and Facility temporary certificates of insurance (MAIPF01) must include the signature of the Producer.

Updated Requirements:

Applications and Facility temporary certificates of insurance (MAIPF-01) must include the signature of the Producer. Unlicensed office personnel are not permitted to sign his or her own name or a producer’s signature to the application. Licensed office personnel are not permitted to sign another producer’s signature to the application.

You can view the entire guide here: [MAIPF Violation Guide](#) (log in required)